

Youth Advisory Council Mini-Grant Program 2017

This year marks the 24th year the Osceola County Community Foundation Youth Advisory Council (OYAC) has offered mini-grants in Osceola County. The mini-grant program is open to K-12, alternative education, community education, and preschool education in Osceola County accredited schools and youth-focused 501(c)3 organizations.

A typical mini-grant award is up to \$700. Awards will only be granted for projects that will benefit the condition of youth in Osceola County.

WHAT KINDS OF SPECIAL PROJECTS WILL BE FUNDED?

Highest priority will be given to creative, innovative projects rather than ones that are conventional in approach. OYAC is looking for special projects to enhance the learning experience for youth in Osceola County.

Applications will be recommended on individual merit. The criteria are as follows:

- How creative and innovative the proposed project is and the potential for success.
- The potential to improve youth achievement and morale
- The number of youth that are impacted or involved
- The potential for replicating this project throughout the county
- The cost-effectiveness of the proposed project
- Special consideration may be given to multi-classroom, multi department, or multi-organization grants, and they may exceed the \$700 limit.

WHO MAY APPLY AND WHAT IS THE PROCESS

All teachers, administration, support staff personnel, and accredited 501(c)3 nonprofits serving Osceola County may apply. Please limit your application to the form provided. Attachments are discouraged unless they are essential for the OYAC member's understanding of the proposed project. All the applications must contain:

- A complete description of the proposed project and how it will be conducted
- The expected results or outcomes
- An itemized budget of anticipated revenue sources and expenses
- Signatures of your principal and superintendent or executive director of your 501(c)3 organization

IS THERE ANYTHING OYAC WILL NOT FUND?

- No funding for religious teachings or activities
- No funding for wages, tuition, or conference expenses, etc.
- No funding textbooks or workbooks normally supplied by schools; however, supplemental books used in innovative ways will be considered

- Funding will be determined on sustainability of program. Low priority will be given to consumables, subscriptions, field trips, food, throw-away materials and programs.

All grants are awarded on a one-year basis. Total funding from all sources may not exceed your total project cost. If your project is funded by OYAC, it is expected that you will withdraw other grant proposals for the same projects.

WHO WILL DETERMINE MINI-GRANT AWARDS AND WHEN MAY I EXPECT THE AWARD?

OYAC will recommend the grantees. This council is composed of high school student representatives from Evart, Marion, Pine River, and Reed City public schools. This year the calendar for grant approval is as follows:

Application process	Jan/Feb	2017
Application deadline	March 1	2017
YAC approval/denial process	March/April	2017
OCCF Board of Trustees review of OYAC recommendations	June	2017
Letters to grant applicants of tentative approval pending review of Fremont Area Community Foundation	June	2017
Fremont Area Community Foundation review of OYAC grant awards (final approval/denial)	June	2017
Check issued	July	2017

GRANT AWARD PROJECT COMPLETION DATE AND EVALUATION

Grant award recipients will be asked to complete an evaluation of their project by the end of the 2016/2017 school year. If the project is not concluded, if the costs are significantly less than anticipated, or if other funding is received, the unused OYAC funds must be returned to the Community Foundation. Any equipment purchased for the mini-grant project will become the property of the school district or organization. Failure to return the evaluation form may forfeit your ability to apply for grants in the future.

Additional information regarding the grant applications can be received from Osceola County Community Foundation or Youth Advisor Dr. Julie Hanson (231.499.0409) or juliea_hanson@hotmail.com.

All applications must be mailed to:
 Osceola County Community Foundation
 Youth Advisory Council
 PO Box 37
 Reed City, MI 49677

Or scanned and emailed to Julie Hanson at juliea_hanson@hotmail.com.

DEADLINE: March 1, 2017

Osceola County Community Foundation Youth Advisory Council
Mini-Grant Application Form
***please read attached letter**

Project Title _____ Grant amount requested \$ _____

_____ Individual grant request

_____ Multi classroom

_____ Multi department

_____ Multi organization

Grantee's name

Position or title

School or organization

School building or program

School or organization address

City and zip code

Phone number

Estimate of number of youth impacted

Grade(s) or ages of students

Applicant's signature/date

E-mail address of applicant

Principal's signature/date (if school related)

Superintendent's signature/date or
executive director's signature

*Signatures acknowledge that this proposal is in compliance with school board policies and curriculum guidelines.

Please limit your application to the space provided. Attachments are discouraged.

1. GOAL OF THE PROJECT: Please state your creative idea or innovative approach for enhancing instruction or the learning experience for the youth. How will this project benefit the youth?

2. PROJECT DESCRIPTION: Specifically, what will you do? How will you do it? How many youth will be involved?

3. PROJECT DURATION: How long do you expect the project will last? What are the beginning and ending dates? Do you have plans to continue the project after the grant period?

4. RESULTS AND EVALUATIONS: How will you determine whether your project is successful? How will you measure the results?

5. PROJECT BUDGET: Please state the amount you are requesting and itemize the project costs. If you expect other sources of funds or donations for the project, please indicate them on the form listed below. Total grant request: \$_____

Itemized costs	Funds requested from OYAC	Funds from other sources (include in kind donations)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Total \$ _____	Total \$ _____	Total \$ _____

Total project cost \$ _____

Please submit application to:

Osceola County Community Foundation
Youth Advisory Council
PO Box 37
Reed City, MI 49677

Or email scanned copy to juliea_hanson@hotmail.com

Deadline is March 1, 2017